

Photography / Recorded Images

Music for Youth will promote its activity through recorded media taken from its events. This material will contain images of children that have participated in MFY events.

The interests and the welfare of children taking part in Music for Youth activities is paramount therefore MFY has put in place various safeguarding procedures. These safeguards will help to ensure that all necessary steps are taken to protect children and young people from the inappropriate use of their images in resources, media publications, on the internet and elsewhere.

MFY will seek permission from parents/guardians of children via designated responsible adult group leaders to televise, record or photograph the performance(s) of all children performing with a group by the use of any medium during the Music for Youth Programme of Events.

If permission is gained MFY may use the recorded media for the following purposes:

- broadcasting any such recording or selling, hiring or otherwise making those sounds and images available in any audio, video or audio-visual form to the public without restriction
- making photographs available to the public without restriction
- using these sounds and images for publicity of the work of Music for Youth, anywhere in the world and retaining copies of the recordings and photographs in Music for Youth archives for use in future publicity for an unspecified time.

Permission will be sought via a Recorded Media Consent Form. If consent is declined MFY will inform its photographers and film crew in advance of the performance to ensure no recording is made of the child in question. MFY will also advise audience members not to take photos/film of the group in question and ask venue stewards to assist in enforcing no photography/filming by the audience for the performance. However MFY is not responsible for any recordings made by members of the public despite its best efforts to ensure this does not happen.

The following should be considered when deciding what images and recordings to make use of:

- Never supply the full name (first name and family name) of the child or children along with the image/recording
- Only use images of children in suitable dress

Official photographers or film crews engaged by MFY will be required to sign a contract to ensure the images are not misused and that no one else can gain access to the original copies. Depending on the role required of them by MFY they may be required to have a CRB Disclosure. MFY would never engage a photographer or film crew to work unsupervised away from the event location with children. MFY will always inform groups when an official photographer or film crew has been engaged at an event.

Photographs at events taken by MFY staff and volunteers may be used for official use, where deemed suitable, so long as they meet the conditions already set out above. It is not acceptable for MFY staff and volunteers to take photos or make recordings at events for their own personal use which contain images of children.

Any press or broadcasting companies wishing to attend events will be required to carry identification as deemed appropriate such as an MFY Press Pass. Groups will be informed that press may wish to take photos or film their group and given the opportunity to decline even if they have given permission via the Recorded Media Consent Form.

Members of the audience are permitted to take photos of groups, as many will be parents of the children participating. MFY will inform group leaders that if they have any concerns regarding inappropriate or intrusive photography, these should be reported to a member of MFY staff at the event.

Specific examples of previous usage of images and recordings by MFY include the MFY website, social media sites (Youtube, Flickr, Facebook, Twitter), Schools Prom DVD (for sale), official photographer website (for sale), press coverage – newspaper, radio and television, MFY printed literature.

**MUSIC FOR YOUTH PROGRAMME
RECORDED MEDIA CONSENT FORM**

NAME OF GROUP LEADER:

JOB TITLE:

ORGANISATION:

NAME OF GROUP:

ATTENDING FESTIVAL/EVENT:

I confirm that I am 18 years or over.

I hereby consent to Music for Youth, or anyone authorised by Music for Youth:

- televising, recording or photographing the performance(s) of all members of the above group by the use of any medium during the Music for Youth Programme of Events 2012.

Having captured these images, I confirm that Music for Youth is authorised to make arrangements for:

- broadcasting any such recording or selling, hiring or otherwise making those sounds and images available in any audio, video or audio-visual form to the public without restriction;
- making photographs available to the public without restriction
- using these sounds and images for publicity of the work of Music for Youth, anywhere in the world and retaining copies of the recordings and photographs in Music for Youth archives for use in future publicity for an unspecified time.

In signing this consent, I declare that I have the permission of all parents/guardians/ carers to sign on their behalf in respect of the terms noted above. For Children aged 16 and above I also have their written consent.

Signed by:

for and on behalf of
the members of:

in the presence of** :

job title / relationship

Dated:

** The person witnessing the signature on this form should be a teacher from the school or a parent of a member of the group and this should be made clear.

If you are unable to give consent, or cannot give consent for the whole group, please let us know and we will contact you to discuss any problems:

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Please complete this form in BLOCK CAPITALS and return it as soon as possible to: **Music for Youth, Third Floor, South Wing, Somerset House, Strand, London, WC2R 1LA.** Fax: 020 7759 1831.